

## Executive Summary

Enthusiastic & dependable librarian with reference support experience and a Masters in Library and Information Science. An experienced educator, team player, and project manager.

## Professional Experience

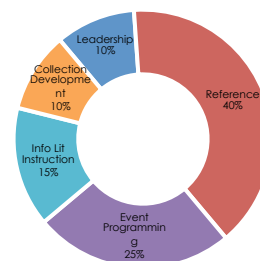
### Children's Librarian

Willingboro Public Library | Willingboro, NJ | 2016-Present

New position, prompting change in the library infrastructure and workings. Develop and run children's and family programming. Build relationships with library customers. Work towards a shared vision of children's services.

Run the children's section of a public library:

- Work as part of a team to determine the needs and future of children's services.
- Support the research needs of children and adults.
- Scaffold learning using guided research.
- Plan and implement programming for children and families.
- Introduce children, parents, and the general public to library resources.
- Provide collection development support for children's materials.



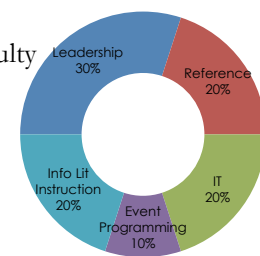
### Learning Resource Center Manager & Capture Administrator

Strayer University | Willingboro, NJ | 2012-2016

Founding librarian on a new campus branch. Cultivated collection and introduced faculty and students, overwhelmingly untrained in academic research, to library resources. Each quarter, initiate and administer blended learning through Blackboard using Panopto software. Led librarian peers in creating information literacy standards and related action plans. Cultivate collaborative relationships with students and faculty, a trusted advisor who students and faculty love to recommend to one another.

Coordinate all aspects of running an academic library branch:

- Mentor newer librarians to help them grow into their roles.
- Serve on a working group which creates university-wide information literacy policies.
- Developed and piloted TeachMeet for university librarians to share their knowledge.
- Support online student learning through online research portal.
- Provide reference services for students and faculty.
- Provide technical support to students, faculty, and staff.
- Train faculty and students to use Blackboard, Pearson MyLab, and other online learning tools.
- Plan and implement all campus events and programming.
- Provide patron outreach, both on-campus and throughout the surrounding community.
- Introduce students to library resources in orientations, in-class presentations, and individual interactions.
- Support student research through teaching the use of print and online library resources.



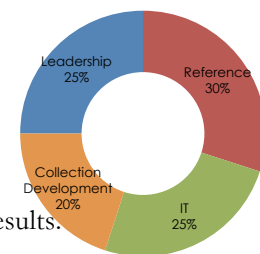
### Library Operations Supervisor

Infotrieve Inc. | Delran, NJ | 2011-2012

Developed cataloging & storage system for microfiche & periodicals in a medical research library. Increased productivity by instituting new standard operating procedures.

Led team of eight in serving patrons, maintaining collections, and retrieving documents:

- Tracked productivity, ran reports, and instituted innovative improvements based on the results.
- Oversaw intra- & inter-library loan programs
- Worked reference, collecting packets of relevant materials for medical researchers.
- Designed and managed databases in Microsoft Access.
- Provided collection development for online and print collections of books and periodicals.



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## Professional Experience (cont.)

### Administrative Assistant

Auxiliary Business Services | Fort Washington, PA | 2011

- Utilized a wide range of software programs to optimize final printed product.
- Assisted customers with online services and orders.
- Worked accounts payable and receivable.

### Religious School Teacher

Temple Shalom Religious School | Scotch Plains, NJ | 2009-2010

- Supervised independent learning of 4th through 6th graders.
- Designed lessons, games and art projects to enhance classroom learning.

### Reviewer

Horn Book Magazine | Philadelphia, PA | 2008-2009

- Wrote reviews of fiction and non-fiction children’s books for publication.

### Art Coordinator

Har Shalom Religious School | Potomac, MD | 2007- 2008

- Collaborated with faculty to infuse art throughout the curriculum.
- Wrote and implemented lesson plans which encouraged students to express themselves through art.

## Education

### Master of Library & Information Science

Rutgers University | New Brunswick, NJ | 2010

### Bachelor of the Arts

University of Maryland | College Park, MD | 2008

Double major: Philosophy and Classical Languages and Cultures, Ancient Greek/Latin

## Skills

- |  |                                |                                   |
|--|--------------------------------|-----------------------------------|
| • Information Literacy Instruction         | • Faculty Collaboration        | • Educational Softwares           |
| • Research Support                         | • Collection Development       | • Interlibrary Loans              |
| • Drupal CMS                               | • Database Management          | • Surveys, Reports, & Statistics  |
| • Web Design: HTML, CSS, JavaScript, & PHP | • Oral & Written Communication | • Hardware & Software Maintenance |

## Volunteer Positions

- Website & Database Designer, Makom Community
- Convener, Heymish Philly
- Audiobook Reader, LibriVox
- Retreat Chair, JitW

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